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AUG 20 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

FROM

: Chief of Logistics

SUBJECT

Telephones

- l. Attached for your signature are memoranda addressed to each major Agency component pertaining to employee use of government telephones.
- 2. It is planned that a representative of this office subsequently will meet with Administrative Officers at various echelons in order to provide additional information concerning this problem and to solicit their further assistance in improving the present situation.

JAMES A. GARRISON

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Attachments

Memorandum to: DD/P

DD/I DTR ADCO AD/P

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